



2009 Guidelines for Resident of the Year

Effective: Wednesday, June 03, 2009

To ensure clarity, the nomination form is now available on the city's website. Forms will also be available in the Greater Crown Point Chamber of Commerce, 2nd floor in the Old Courthouse; Foyer of City Hall and the Clerk-Treasurer's Office. Please be mindful of criteria when filling out the nomination form.

Purpose: In order to reward the City of Crown Point hard-working residents for exceptional commitment to their community and to celebrate their outstanding vision and efforts.

Incentives: Each year, one (1) resident of the City of Crown Point, who resides in the corporate city limits of Crown Point, will be honored as *Resident of the Year*. They will be formally announced at either the July or August City Council Meeting to accept their award, a personalized certificate of congratulations from the Mayor, an article to be published in the August Hub City Monthly and sent to the local media. The recipient must be available for the July 4th Parade, where they will ride in a car sponsored by Carroll Chevrolet. The recipient will be notified by the last day in June.

Criteria:

The following criteria will be used in selecting a Resident of the Year:

- **Attitude:** Must demonstrate a positive and dedicated attitude.
- **Leadership/Initiative:** Must possess leadership/initiative qualities, with at least one specific example cited on nomination form.
- **Team Member:** Must demonstrate being a team member with at least one specific example cited on nomination form.
- **Community Service:** Must demonstrate an exemplary commitment to their community through community service and outreach.
- **Vision:** Must demonstrate an outstanding and forward vision for the City of Crown Point.

Requirements:

- **Residency:** Resident of the Year must live within the City of Crown Point limits for at least two (2) years.
- **Age:** Resident of the Year must be over the age of 18, unless accompanied by a guardian for activities.
- **Resident of the Year** cannot be a current elected official or employee of the City of Crown Point.
- **Inclusion:** Resident of the Year cannot have received the title more than once in a two (2) year period. After the two (2) year mark, the recipient will be eligible again for award.

Process:

1. Criteria and current edition of the nomination form will be posted on the city website on the special events page and a link on the homepage directly to the forms. **Forms will also be available in the Greater Crown Point Chamber of Commerce, 2nd floor in the Old Courthouse; Foyer of City Hall and the Clerk-Treasurer's Office and at Carroll Chevrolet, 1800 N. Main Street.**
2. Completed forms will be sent to Jennifer Young, Director of Special Events, either direct mail, email or by fax NO LATER THAN JUNE 30, 2009.
3. Each nominee will be thoroughly reviewed to ensure that they meet the criteria and guidelines.

(Nomination Form on Next Page)

**The City of Crown Point
Resident of the Year Nomination Form**

Please complete the form in its entirety and direct to Jennifer Young, Director of Special Events, in any of the following methods.

Mailing Address:

The City of Crown Point
Mayor's Office of Special Events
Attn: Resident of the Year
101 N. East Street
Crown Point, IN 46307

Email:

jenyoung@crownpoint.in.gov

Fax:

(219) 662-3262

NOMINATED FOR THE YEAR 2009 (ALL NOMINATION FORMS ARE DUE BY JUNE 30TH AT 4 P.M.)

CANDIDATE'S NAME:

ADDRESS:

CONTACT NUMBER:

EMAIL:

LENGTH OF RESIDENCY:

AGE (IF UNDER 18 YEARS OF AGE*):

*GAURDIAN NAME:

*GAURDIAN CONTACT NUMBER:

*GAURDIAN EMAIL:

**WHY DOES THIS RESIDENT DESERVE TO BE THE CITY OF CROWN POINT RESIDENT OF THE YEAR?
REASON FOR NOMINATION**

(if additional space is needed - please attach information to form; also please see the attached guidelines when formulating your response.)

LIST OUTSTANDING ACCOMPLISHMENTS, (IF KNOWN) (INCLUDE AWARDS, LETTERS OF APPRECIATION, ETC.)

LIST ANY EXCEPTIONAL SERVICE TO THE COMMUNITY

Signature of Nominator

Date

Contact Number

Email
